

## [Sample Letter Requesting Re-inspection and Re-testing of a Partially-Damaged Home](#)

**NOTE: The sample letter below must be customized to the facts of your individual situation and claim. All portions that are in parentheses and/or underlined must be completed or revised and anything in italics should be removed before you send it. [Please download the PDF version [here](#).]**

[Your Name]

[Your Street Address]

[Your City, State, Zip]

(Date)

(Name of adjuster or highest-ranking ins. co. employee)

(Name of Insurance Co.)

(Address)

Re: Claim Number: \_\_\_\_\_

Date of Loss: \_\_\_\_\_

Name of Insured: \_\_\_\_\_

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The information presented in this publication is for general informational purposes and is not a substitute for legal advice. If you have a specific legal issue or problem, United Policyholders recommends that you consult with an attorney. Guidance on hiring professional help can be found in the "Find Help" section of [www.uphelp.org](http://www.uphelp.org). United Policyholders does not sell insurance or certify, endorse or warrant any of the insurance products, vendors, or professionals identified on our website.

Source:

<https://uphelp.org/claim-guidance-publications/sample-letter-requesting-reinspection-and-testing-of-a-partially-damaged-home/>

Date: May 13, 2026



Address of Insured Property: \_\_\_\_\_

Dear \_\_\_\_\_,

On [date], my insured home was damaged due to [damaging event or name of disaster]. The damage includes [describe generally, i.e., water, tree fell on house, fire, how close and hot the fire was, charring, a few examples of the damage].

We are continuing to do our best to document the damage and cooperate with your company to get the home professionally inspected and assessed and restored to a safe, habitable, pre-loss condition.

We have reason to believe the home has not been adequately cleaned or thoroughly restored and/or that there remain health hazards in the home due to [damaging event or name of disaster]. [NOTE: If you have evidence/documents/reports/photographs that support your position, describe and/or include copies with your letter]

We are writing to request that our home be re-inspected [and re-tested]. We request that one or more qualified and licensed professionals conduct appropriate testing and inspections and provide detailed documentation of the damage, necessary additional restoration/remediation and a line-item estimate of work that still needs to be completed. We expect your company to cover all costs associated with the re-inspections, re-testing and restoration work.

Thank you in advance.

Sincerely,

YOUR NAME

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Para la versión en español, haga clic [aquí](#).

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