

[Sample Letter Requesting Re-inspection and Re-testing of a Partially-Damaged Home](#)

NOTE: The sample letter below must be customized to the facts of your individual situation and claim. **All portions that are in parentheses and/or underlined must be completed or revised and anything in italics should be removed before you send it.** [[PRINT THIS DOCUMENT AS A PDF.](#)]

[Date]

[Name of adjuster or higher-ranking ins. co. employee]

[Name of Insurance Co.]

[Address]

Re: Claim Number: _____

Date of Loss: _____

Name of Insured: _____

Address of Insured Property: _____

Dear _____,

On *[date]*, my insured home was damaged due to *[damaging event or name of disaster]*. The damage includes *[describe generally, i.e., water, tree fell on house, fire, how close and hot the fire was, charring, a few examples of the damage]*.

We are continuing to do our best to document the damage and cooperate with your company to get the home professionally inspected and assessed and restored to a safe, habitable, pre-loss condition.

We have reason to believe the home has not been adequately cleaned or thoroughly restored and/or that

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Source:

<https://uphelp.org/claim-guidance-publications/sample-letter-requesting-reinspection-and-testing-of-a-partially-damaged-home/>

Date: March 29, 2025



there remain health hazards in the home due to [*damaging event or name of disaster*]. [NOTE: If you have evidence/documents/reports/photographs that support your position, describe and/or include copies with your letter.]

We are writing to request that our home be re-inspected [*and re-tested*]. We request that one or more qualified and licensed professionals conduct appropriate testing and inspections and provide detailed documentation of the damage, necessary additional restoration/remediation and a line-item estimate of work that still needs to be completed. We expect your company to cover all costs associated with the re-inspections, re-testing and restoration work.

Thank you in advance, Sincerely,

YOUR NAME

MAILING ADDRESS

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