

Sample Letter Requesting Re-inspection and Re-testing of a Partially-Damaged Home

NOTE: The sample letter below must be customized to the facts of your individual situation and claim. All portions that are in parentheses and/or underlined must be completed or revised and anything in italics should be removed before you send it. [Please download the PDF version [here](#).]

[Your Name]

[Your Street Address]

[Your City, State, Zip]

(Date)

(Name of adjuster or highest-ranking ins. co. employee)

(Name of Insurance Co.)

(Address)

Re: Claim Number: _____

Date of Loss: _____

Name of Insured: _____

The information presented in this publication is for general informational purposes and is not a substitute for legal advice. If you have a specific legal issue or problem, United Policyholders recommends that you consult with an attorney. Guidance on hiring professional help can be found in the "Find Help" section of www.uphelp.org. United Policyholders does not sell insurance or certify, endorse or warrant any of the insurance products, vendors, or professionals identified on our website.

Source:

<https://uphelp.org/claim-guidance-publications/sample-letter-requesting-reinspection-and-testing-of-a-partially-damaged-home/>

Date: December 5, 2025

Address of Insured Property: _____

Dear _____,

On [date], my insured home was damaged due to [damaging event or name of disaster]. The damage includes [describe generally, i.e., water, tree fell on house, fire, how close and hot the fire was, charring, a few examples of the damage].

We are continuing to do our best to document the damage and cooperate with your company to get the home professionally inspected and assessed and restored to a safe, habitable, pre-loss condition.

We have reason to believe the home has not been adequately cleaned or thoroughly restored and/or that there remain health hazards in the home due to [damaging event or name of disaster]. [NOTE: If you have evidence/documents/reports/photographs that support your position, describe and/or include copies with your letter]

We are writing to request that our home be re-inspected [and re-tested]. We request that one or more qualified and licensed professionals conduct appropriate testing and inspections and provide detailed documentation of the damage, necessary additional restoration/remediation and a line-item estimate of work that still needs to be completed. We expect your company to cover all costs associated with the re-inspections, re-testing and restoration work.

Thank you in advance.

Sincerely,

YOUR NAME

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Para la versión en español, haga clic [aquí](#).

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