

Sample Letters and Claim Documents



UP offers the following customizable sample letters and examples of loss and claim-related documents for use in navigating your insurance claims. Please send an email to info@uphelp.org if you are looking for samples and examples of a type of report you do not see here, or would like to contribute a document to the UP library.

The information presented in this publication is for general informational purposes and is not a substitute for legal advice. If you have a specific legal issue or problem, United Policyholders recommends that you consult with an attorney. Guidance on hiring professional help can be found in the "Find Help" section of www.uphelp.org. United Policyholders does not sell insurance or certify, endorse or warrant any of the insurance products, vendors, or professionals identified on our website.

Source: <https://uphelp.org/claim-guidance-publications/sample-letters-and-examples/> Date: February 1, 2026