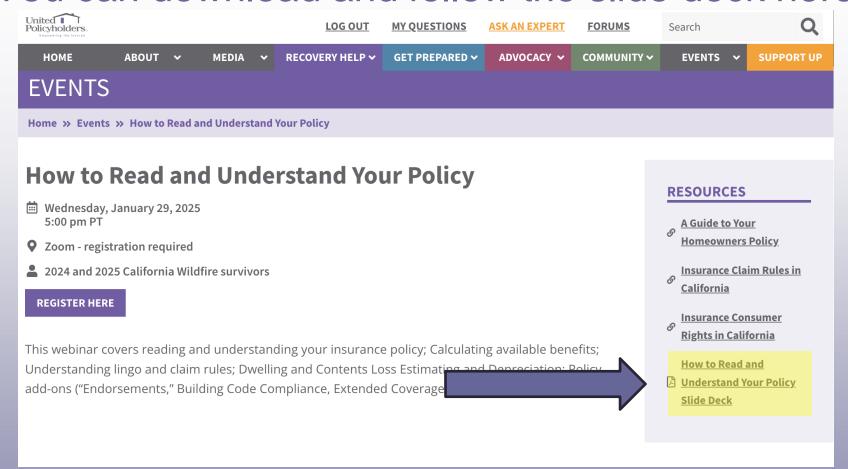


How to Read and Understand Your Insurance Policy

January 29, 2025
2024 Mountain and Park Fires
2025 Los Angeles Wildfires
Virtual Workshop/Webinar
www.uphelp.org

You can download and follow the slide deck here



How to Read and Understand Your Policy Slide Deck

United Policyholders (UP) and the Roadmap to Recovery® Program

- UP is a national 501(c)3 not-for-profit organization based in California that is a trusted information resource and respected voice for insurance consumers in all 50 states.
- A 34-year track record and expertise assisting wildfire impacted households and communities through information, tools, resources, events and advocacy work.
- The Roadmap to Recovery program = Post disaster guidance and services focused on financial, insurance, real estate and construction decision-making and emotional recovery.
- UP's work is funded by donations and grants, volunteers/*pro bono.* You can't hire us; our services are free but limited.
- Our partners include other non-profits, state and federal agencies and professional and trade associations.

Team UP

- Professional staff
- Government and nonprofit partners
- Volunteers
 - Previous catastrophic loss survivors
 - Consumer-oriented professionals
 - Attorneys that specialize in insurance
 - Claim Adjusters (Public and Independent)
 - Tax and financial planning experts
 - Construction and real estate professionals

Reminders

- This workshop is intended to be general guidance only, not legal advice.
- If you have a specific legal question, we recommend you consult an experienced attorney.
- We do not endorse any of the sponsors listed at <u>www.uphelp.org</u> or speakers at our workshops.

Tonight's speakers

Amy Bach, Executive Director, United Policyholders
Sandy Moriarty, CPCU, UP Program Specialist (Volunteer)

Amy Bach, Co-Founder and Executive Director



- Shaping and leading the Roadmap to Recovery®, Roadmap to Preparedness and Advocacy and Action programs since 1995
- A professional insurance consumer advocate since 1984
- Published author, experienced trial and regulatory attorney
- Official Consumer Representative,
 National Association of Insurance
 Commissioners
- Appointed member, Federal Advisory Committee on Insurance (US Treasury)

Sandra Moriarty



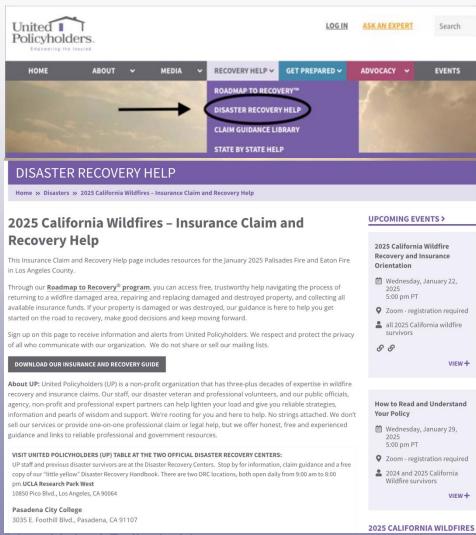
- Insurance Specialist, Roadmap to Recovery Program (Volunteer)
- Insurance Claim Consultant & Expert Witness
- 30+ years experience in Insurance claims and claims management
- Appointed Member, CA DOI Curriculum Board
- IICRC Certified Master Fire & Smoke,
 Water Restoration Technician &
 Microbial Remediation
- CPIA Certified Property Insurance
 Appraiser & Umpire

www.uphelp.org

www.uphelp.org/recovery/disaster-recovery-help/2025cawildfires

- Step-by-Step guidance that follows the typical timeline
- Links to sign up for events and updates
- Links to specialized professionals
 www.uphelp.org/findhelp
- Sample letters & claim documents
 www.uphelp.org/samples
- Survivors Speak Tips <u>www.uphelp.org/survivorsspeak</u>
- Upcoming Workshops and Resources

www.uphelp.org/events



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Today's topics

- Digging into your insurance policy
- Determining all available benefits
- Understanding depreciation and other aspects of the claim process that involve math and can be frustrating

Rules of the Roadmap:

- California has more regulations and laws to protect you in the post-disaster insurance claim process than any other state.
- The adjuster(s) assigned to your claim is supposed to know them all, but they probably don't.
- A full and fair insurance recovery requires accurate valuations of your losses, and an understanding of policy benefits owed.
- Using our Roadmap to Recovery® resources increases your chances of recovering all available insurance funds

Advances owed under CA law

- Total losses only
- 30% of dwelling limit (up to \$250k) toward replacing contents, no inventory required.

4 months of additional living expenses

California Fair Plan

- Not a government program, a government mandated insurer of "last resort"
- An "Involuntary Association" of private insurers
- More limited coverage than traditional policies
- Usually issued with "DIC" HO policy
- Unique challenges

Speak "UP"

- Keep a Claim Journal/Diary/Daily record
 - Take notes on who you talked to, the number you called, date and time, what was said
 - Keep paperwork organized as best you can
- Present your requests clearly and in writing
- If an adjuster tells you a rule/requirement that doesn't sound fair, ask them: "please show me where it says that in my policy?"

Give your insurance company a chance to do the right thing, BUT Don't Be a Pushover



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Think of your insurance claim as a business transaction

Recognize reality:

- Your insurer is a for-profit company motivated to limit claim payouts
- It is in your best interest to get independent opinions on the value of your losses and what you're entitled to so you can maximize the value of the insurance you paid for.

Should I Expect a "Fight" with my Insurance Company?

- NO. Some claims go smoothly. We hope yours does.
- But when large dollars are at stake, disputes often arise.
- Being politely assertive, informed and empowered is the key.

Deep breath



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Where to start?

- ✓ Make a written request for your complete, current policy including all endorsements and riders (Certified, ideally).
- ✓ Use UP sample letter to request your policy (CA Insurance Code 2071 gives insurer 30 days to provide it) CDI can help, it shouldn't take that long. https://uphelp.org/claim-guidance-publications/sample-letter-requesting-complete-copy-of-homeowners-policy/
- ✓ Make a working copy that you can highlight/notate.
- ✓ Guidance in UP's 2025 Wildfires Recovery Help Library follows the typical total loss recovery timeline.

Main "Buckets" of HO Coverage

The letters (A, B, C, D) differ by company. Most common:

- COVERAGE A Dwelling or Structure
- COVERAGE B Other Structures
- COVERAGE C Personal Property
- COVERAGE D Loss of Use ("ALE")

Trees, Shrubs& Plants, Code Upgrade/Law and Ordinance, Debris

*State Farm Cov B - Personal Property, Cov C - ALE

Renter's Policies

Very similar language to HO policies, EXCEPT:

- Do NOT cover the structure, or exterior, of your home
- Obligation to clean and repair the structure is the landlord's responsibility
- Coordinate with your landlord to have building cleaned first, then your contents, or hire same remediation firm to do at the same time
- Remind your adjuster that the time to repair the structure is out of your control – you need ALE!

Mobile/Manufactured homes

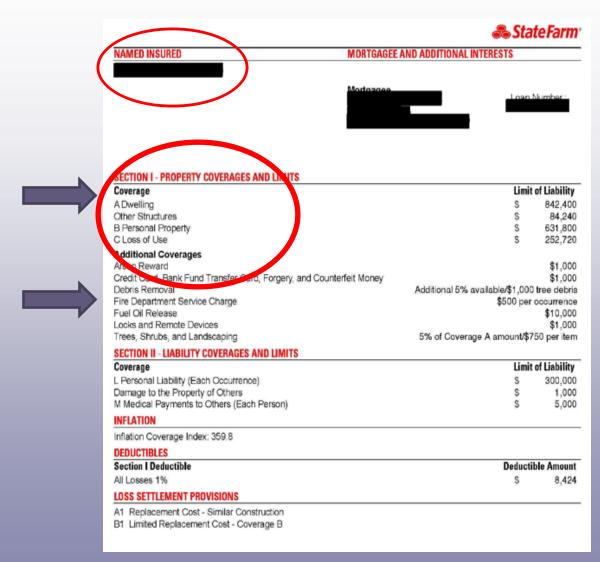
- Similar language as HO policies
- Use the same method to determine coverage
- Generally have the same 4 "buckets" of coverage (A, B, C, D)
- Valuation of damaged or destroyed home is often difficult (RC versus ACV)
- Sometimes issues over title to home

Declarations Page

- The "key" to all your insurance payments
- Not all declarations pages look the same
- They should all contain:
 - Name of Insured
 - Location of insured property
 - Effective date also called policy period
 - Major coverages and their Limits
 - Policy forms and Endorsement forms
 - Deductibles
 - Mortgagee information

Understanding YOUR Policy

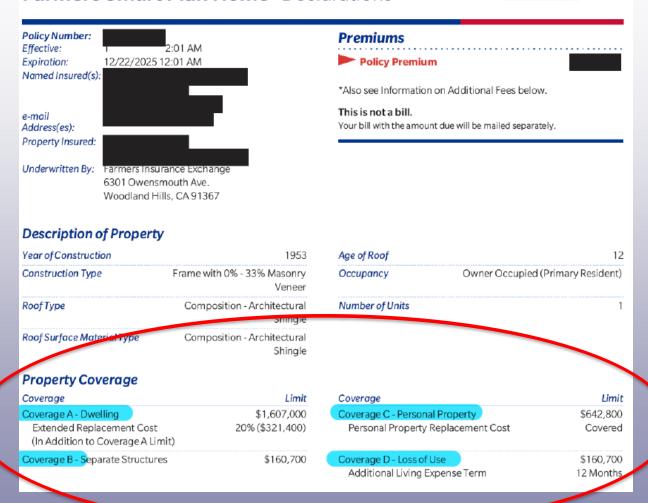
- Declarations Page Plus policy wording = max available benefits
- Not all declarations pages look the same
- Should set forth:
 - Name of Insured
 - Location of insured property
 - Policy period
 - Coverages and limits of liability
 - Endorsement/Riders
 - Deductible(s)
 - Lender information



Base Limits







California FAIR Plan Association DWELLING INSURANCE POLICY DECLARATIONS

California 3435 Witchire Blvd. # 1200 FAIR Los Angeles, CA 90010 (800) 339-4099 www.cfpnet.com

POLICY NUMBER CFP 2536902 01

POLICY NUMBER CFP 2536902 01 10/19/2019 To 10/19/2020 12:01 a.m. at the property location

INSURED NAME AND MAILING ADDRESS

TRANSACTION TYPE Endorsement

YOUR INSURANCE BROKER

NAPA, CA 94558 PHONE NUMBER

PROPERTY LOCATION

IMPORTANT NOTICE TO INSURED

The FAIR Plan does not estimate the cost to rebuild your home, or the cost of labor and materials in your (or any other) area, or determine the appropriateness of the coverage you select. Instead, those are your responsibilities. However, we are required by law to tell you that, "The limit of liability for this structure (Coverage A) is based on an estimate of the cost to rebuild your home, including an approximate cost for labor and materials in your area, and specific information that you have provided about your home."

RATING INFORMATION

CFP 2536902 01

YEAR BUILT OCCUPANCY # OF UNITS CONSTRUCTION TYPE DEDUCTIBLE 1960 OWNER 1 FRAME \$5000

COVERAGE AND PREMIUM INFORMATION

In case of loss we cover only that part of the loss which exceeds the deductible shown. We provide only those coverages, endorsements and perils shown below as (<), These are brief summary descriptions; please read the entire policy for details. Ask your broker for assistance if you wish to obtain information about coverages you have not purchased.

	SELECTED COVERAGES	LIMITS		PERILS INSURED AGAINST		PREMIUN		
\overline{a}	A - Dwelling	5	645,000		Fire or Lightning, Internal Explosion	5	2,307	
	B - Other Structures	5	0	Asset I	and moke Damage	950	1000	
7	C - Personal Property	5	75,000	V	Exter led Coverages	5	13	
7	D - Fair Rental Value	5	50,000		Variatism or Malicious Mischief	\$	- (
3	Ordinance or Law Coverage	\$	64,500			-		
	Debris Removal (additional)	\$	15.00		Total Annual Premium	\$	2,443	
3	Dwelling resp. Cost	þ	VCLUDED		Premium subject to change at	at Renewal		
7	Inflation Guard	19	NCLUDED		THIS IS NOT A BI	1		
\overline{a}	Personal Property Replacement Cost	INCLUDED			THIS IS NOT A BI		1	
	Fences	\$	0					
	Permitted Incidental Occupancy	\$	0					
	Plants, Shrubs and Trees	\$	0					
⊐	Outdoor Radio and TV Equipment	\$	0					
	Awnings	\$	0					
j	Signs	\$	0					
ī	Improvements, Alterations and Additions	\$	0					

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Insured Copy

CFP-007A (07/2017) Page 1 of 2

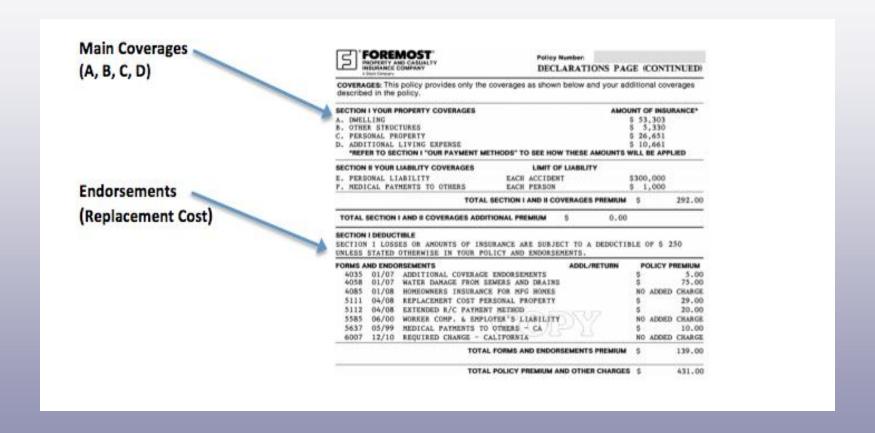
Renters Declarations Page



https://uphelp.org/claim-guidance-publications/mobile-manufactured-home-insurance-claim-tips/

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Mobile / Manufactured home Declarations Page



https://uphelp.org/claim-guidance-publications/mobile-manufactured-home-insuranceclaim-tips/

KEY COVERAGE INFORMATION:

	SELECTED COVERAGES	L	LIMITS		PERILS INSURED AGAINST	PREMIUM	
✓	A - Dwelling	\$	645,000	V	Fire or Lightning, Internal Explosion	s	2,307
	B - Other Structures	\$	0		and Smoke Damage	1 197	(St. March
✓	C - Personal Property	\$	75,000	V	Extended Coverages	\$	13
✓	D - Fair Rental Value	\$	50,000		Vandalism or Malicious Mischief	\$	
✓	Ordinance or Law Coverage	\$	64,500	0		s	_
✓	Debris Removal (additional)	\$	15,000		Total Annual Premium		4
✓	Dwelling Replacement Cost	IN	CLUDED		Premium subject to change at Renewal		
√	Inflation Guard	IN	CLUDED		THIS IS NOT A BI	П	
√	Personal Property Replacement Cost	II.	CLUDED		THIS IS NOT A BI		
	Fences	\$	0				
	Permitted Incidental Occupancy	\$	0				
	Plants, Shrubs and Trees	\$	0				
	Outdoor Radio and TV Equipment	\$	0				
	Awnings	\$	0				
	Signs	\$	0				
	Improvements, Alterations and Additions	\$	0				

Definitions – Examples

16. "residence premises" means:

- the one, two, three, or four family dwelling, other structures and grounds; or
- b. that part of any other building structure;

where you reside and which is shown in the **Declarations**.



21. Insured - means:

- a. you;
- b. permanent residents of your household who are:
 - (1) your relatives; or
 - (2) other persons under the age of 21 and in the care of any person described above in subsection a. or b.(1);
- a student enrolled in school full time, as defined by the school, who was a permanent resident of your household before moving out to attend school, provided the student is under the age of:
 - (1) 24 and your relative; or
 - (2) 21 and in your care or the care of a person described in b.(1) above; and

Farmers ----

13. "Actual Cash Value" means:

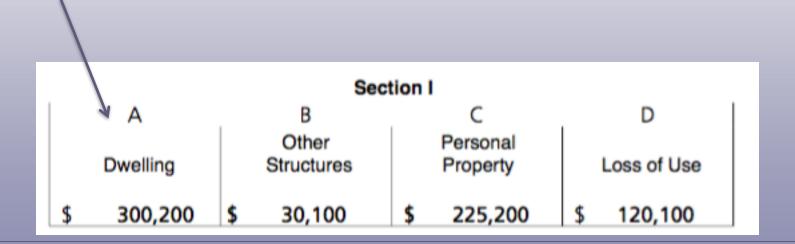
The cost to repair or replace **Covered Property**, at the time of loss or damage, whether that property has sustained partial or total loss or damage, with material of like kind and quality, subject to a deduction for deterioration, depreciation and obsolescence.



Coverage A – Dwelling

Your actual dollar coverage for Coverage A may be higher than the amount stated on your Declaration Page because your policy may contain increases via "endorsements". The extras should be explained in your policy wording

Coverage A limit here is \$300,200



Coverage A – Examples

COVERAGE A - DWELLING

 Dwelling. We cover the dwelling and materials and supplies located on or adjacent to the residence premises for use in the construction, alteration, or repair of the dwelling or other structures on the residence premises.

Section I - Types of Property Insured

Coverage A (Dwelling)

We insure:

- the dwelling;
- materials and supplies owned by you on or adjacent to the residence premises for use in construction of the dwelling or a separate structure; and
- appliances that are built-in or permanently affixed to your dwelling.

COVERAGE A - DwellingWe Cover Under Coverage A - Dwelling:

- 1. the dwelling on the **residence premises** shown in the Declarations used principally as a private residence, including structures and carpeting permanently affixed to the dwelling; and
- materials and supplies located on or adjacent to the residence premises for use in the construction, alteration or repair of the dwelling or other structures on the residence premises.

We Do Not Cover Under Coverage A – Dwelling:

- 1. any structure including fences or other property covered under Coverage B Other Structures;
- 2. land, including the cost to replace, rebuild, stabilize or otherwise restore or protect the land.

In general, covers the main house, and most pay for construction materials on the premises. Some cover other **attached** structures, and some do not

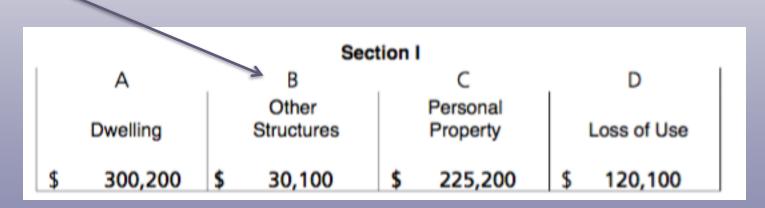
Coverage B – Other Structures

- Sometimes called "Dwelling Extension"
- Usually limited to 10% of Coverage A limit
- Some companies let you increase this \$
- What qualifies varies quite a bit by company
- Some items that are "Other Structures" under one policy, might be not be under another policy

Coverage B – Other Structures

Structures on your property that are not physically attached to the house; detached garage, retaining wall, fencing, gazebo...

This policy includes \$30,100 for other structures



Other Structures – Examples

COVERAGE A - DWELLING

- Dwelling. We cover the dwelling and materials and supplies located on or adjacent to the residence premises for use in the construction, alteration, or repair of the dwelling or other structures on the residence premises.
- Other Structures. We cover other structures on the residence premises, separated from the dwelling by clear space. Structures connected to the dwelling by only a fence, utility line, or similar connection are considered to be other structures.

We do not cover other structures:

- not permanently attached to or otherwise forming a part of the realty;
- used either completely or in part for business purposes unless such use consists solely of office space for paperwork, computer work, or use of a telephone, and consists solely of activities that are:
 - duties of the *insured's* employment by another; and
 - (2) performed solely by the insured; or
- c rented or held for rental unless:
 - rented to a person who is a tenant of the dwelling;
 - (2) rented for use solely as a private garage; or
 - (3) rented either completely or in part, for exclusive use as a residence, for no more than 30 nights in the 12-month period prior to the date of the loss

Remember the definitions? Here's when you need them!

Coverage B (Separate Structures)

We insure separate structures.

We do not insure:

- separate structures which are intended for use in business or which are actually used in whole or in part for business purposes by an insured or any other person;
- 2. **separate structures** used principally for the storage of **business property**; or
- 3. **separate structures** rented or held for rental to any person who is not a tenant of the **dwelling**, unless used solely as a private garage.

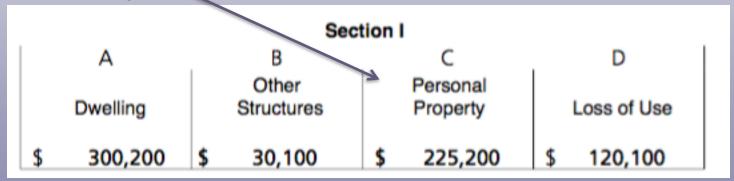
34. Separate structure - means:

- a. those structures, including buildings and building structures, on the residence premises set apart from the dwelling by clear space or structures only connected to the dwelling by a fence, wall, sidewalk, walkway, driveway, patio, decking or utility line or similar connection; and
- all fences, walls not part of a building, sidewalks, walkways, driveways, pools, pool cages, piers, wharfs, boat docks and spas on the **residence premises**, whether or not abutting or connected to the **dwelling**.

Coverage C – Contents

Visualize taking the roof off your home, turning it upside down, and shaking your house, whatever falls out is personal property

This policy includes \$225,200 for personal property



Coverage C – Contents

- Covers personal property / contents owned by the insured while it is anywhere in the world
- May cover guests' property if destroyed at your home
- Many items subject to specific coverage limits

Personal Property – Examples

COVERAGE C - Personal Property

We cover personal property owned or used by an "insured" while it is anywhere in the world. At your request, we will cover personal property owned by:

- **1.** Others while the property is on the part of the "residence premises" occupied by an "insured";
- 2. A guest or a "residence employee," while the property is in any residence occupied by an "insured."

Our limit of liability for personal property usually located at an "insured's" residence, other than the "residence premises," is 10% of the limit of liability for Coverage C, or \$1000, whichever is greater. Personal property in a newly acquired principal residence is not subject to this limitation for the 30 days from the time you begin to move the property there.

COVERAGE B - PERSONAL PROPERTY

- 1. Property Covered.
 - a. We cover personal property owned or used by an insured while it is anywhere in the world. This includes structures not permanently attached to or otherwise forming a part of the realty. At your request, we will cover personal property:
 - owned by others while the property is on the part of the residence premises occupied exclusively by an insured;
 - (2) owned by a guest or a residence employee, while the property is in any other residence occupied by an insured; and
 - (3) owned by roomers, boarders, tenants, and other residents, any of whom are related to you.

Contents - Special limits

Some common contents limits include:

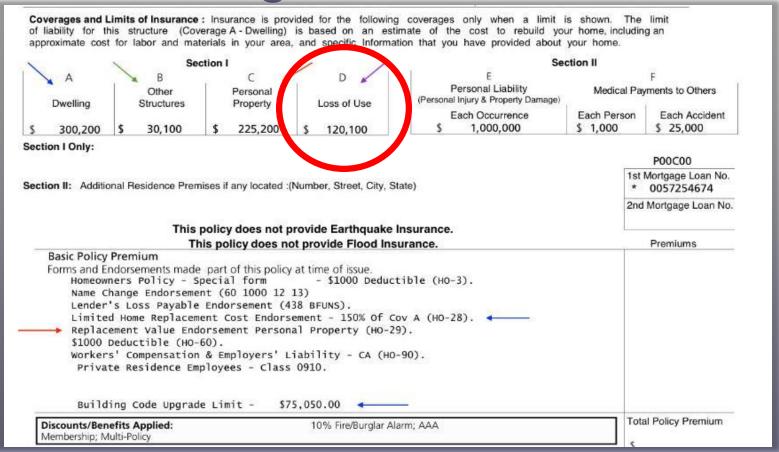
- Money \$150 \$500
- Securities \$1,500
- Business Property \$500- \$2,500
- Watercraft \$1,500
- Trailers \$1,500
- Computers/Electronic Equipment \$5,000

Other items (jewelry, firearms) have special theft limits that don't apply to fire

Contents Property Not Insured

- Items specifically insured elsewhere
 - Jewelry, art w/separate coverage, business
- Animals, birds, and fish
- Property of tenants, roomers, or boarders
- Motor vehicles (exceptions for certain vehicles not registered for use on roads and/or for handicapped assistance)
- Recreational vehicles

Coverage D – Loss of Use



Coverage D – Loss of Use/ALE

- Coverage, limits and terminology vary by company
 - Labels for this bucket include: Loss of use, Additional Living Expense, Temporary Living Expense
 - Usually paid as an advance, then reimbursement for incurred costs (submit receipts)
- Policy language determines how ALE is determined
 - Fair Rental Value of destroyed home OR
 - Rent for a comparable temporary residence OR

Loss of Use/Additional Living Expense ("ALE")

- Reimbursement for expenses you incur due to losing the use of your home, including:
 - Rent for comparable housing and rental furniture
 - Extra mileage/gas
 - Laundry costs if your rental doesn't have a W/D
 - See <u>www.uphelp.org/ALE</u> and Sample Letter requesting info about insurance benefits for ALE
- Your mortgage payments are NOT covered.
- In CA, if you request it, insurer must advance 4 months of these benefits (total losses only)

What qualifies for ALE?

- Rent for temporary housing
- Renters insurance policy
- Extra miles to/from work, school
- New account "set up" fees at temp. housing
- Photo copies and mailing expenses related to claim
- Moving costs
- Pet boarding costs

Insurance Company must provide you a list

CA FAIR PLAN COVERAGE D – FAIR RENTAL VALUE

- Coverage and limits vary individually
- Check your declarations page for limits:
 - IF checked on your declarations, that limit applies.

If there is a checkmark ☑ next to D - Fair Rental Value in the Declarations, the following applies:

We will pay Fair Rental Value up to the Limit of Liability stated for Fair Rental Value in the Declarations.

This coverage is in addition to your ability to elect to use up to 10% of the Coverage A Limit of Liability for loss of Fair Rental Value.

CA FAIR PLAN COVERAGE D – FAIR RENTAL VALUE

If a loss covered under this policy makes that part of the Described Location rented to others, held for rental or occupied by you unfit for its normal use, we cover its "Fair Rental Value" meaning the fair rental value of that part of the Described Location rented to others, held for rental or occupied by you less any expenses that do not continue while that part of the Described Location is not fit to live in.

Payment will be for the shortest time to repair or replace that part of the Described Location.

CA FAIR PLAN- FAIR RENTAL VALUE

If the Coverage D box is NOT checked, you still have some coverage, but the following applies:

You may use up to 10% of the Coverage A limit of liability for loss of Fair Rental Value. Payment under this coverage reduces the Coverage A limit of liability by the amount paid for the same loss.

We will pay no more than 1/12 of this coverage for each month the Described Location is unfit for its normal use and the amount due under this coverage shall be calculated based on a 30 day month. Payment under this coverage shall not be more than the monthly fair rental value of that part of the Described Location rented to others, held for rental or occupied by you.

If you have personal property coverage, Fair Rental Value will be determined based on an equivalent furnished property. If you do not have personal property coverage, Fair Rental Value will be determined based on an equivalent unfurnished property.

If a civil authority prohibits you from use of the Described Location as a result of direct damage to a neighboring location by a Peril Insured Against in this policy, we cover the Fair Rental Value loss for no more than two weeks.



ALE – Actual additional costs incurred to maintain your standard of living

ALE vs. Fair Market Value (FMV)



FRV – A negotiated amount, based upon the fair rental value of the home you lost



Check your policy to see which applies



If you don't have FRV, you can always ASK for it – the worst they can say is "no"

Break down Loss of Use language



What are you owed?

INCREASED COST – over and above what you NORMALLY spend

EXAMPLES:

- If you own your home, you must continue to pay your mortgage.
 Thus, rent on your temporary home is an *increased* cost
- If you usually rent, and pay \$1,500 per month, but now pay \$2,000,
 the additional \$500 is an increased cost
- If your monthly food costs are \$500, and now have to eat out: and is \$1,000/month, then the additional \$500 is an increased cost
- If your utility bill was \$150/month, but is now included with your rent,
 then your insurer might deduct that since you are saving
- Your insurer will ask you to provide an estimate of the amounts you spend monthly on certain items

What are you owed?

 MAINTAIN YOUR STANDARD OF LIVING — you are entitled under the terms of your policy to live at the same standard as before the loss

EXAMPLES:

- Single family home, condominium or townhouse, same number of bedrooms, bathrooms, amenities, air conditioning, even a swimming pool, if you had one before!
- Same standard type of neighborhood i.e. gated community, rural with some land, high rise, etc.
- HOW LONG? shortest time to repair or replace the damaged property, or for your household to settle elsewhere

For How Long?

Time Limit to Collect Additional Living Expenses (ALE)

In the event of a covered loss relating to a state of emergency, as defined in California Government Code section 8558, on and after July 1, 2021, coverage for additional living expenses (or loss of use) shall be for at least 24 months from the inception of the loss, but shall be subject to other policy provisions. An insurer shall grant an extension of up to 12 additional months, for a total of 36 months, if an insured acting in good faith and with reasonable diligence encounters a delay or delays in the reconstruction process that are the result of circumstances beyond the control of the insured. Circumstances beyond the control of the insured include, but are not limited to, unavoidable construction permit delays, lack of necessary construction materials, and lack of available contractors to perform the necessary work. Additional extensions of six months shall be provided to policyholders for good cause.

(Cal. Ins. Code section 2060[b][1]).

ALE Options

Scarce temporary housing resources necessitates ALE creativity for many people. But if you have an "Actual Loss Incurred" policy (no \$ limit), buying a temporary (not long term suitable) place to live mau cut off your benefits

- Ask for FRV versus "as incurred"
- Negotiate a lump sum
- Purchase a 5th wheel or recreational vehicle
- Use ALE funds to buy tiny home or other temporary dwelling

Debris Removal

Additional Coverages

Trees/Plants/Shrubs

Temporary Repairs

Debris removal

- If it is safe, and you are able, TAKE PICTURES of your lot before debris gets removed
- Learn your options for removing the debris (solo vs. coordinated), generally it's most economical to go with coordinated

https://pw.lacounty.gov/epd/debris-removal/

 IMPORTANT: If you participate in a coordinated debris removal, avoid using your debris removal insurance benefits until you are sure you won't owe them to the program. It may take years before they bill you, so don't spend them until you're sure what your cost share will be.

Debris removal

- Photograph debris before it gets taken away, but be safe if sifting
- Try to target still-recognizable items in photos
- Save the photos where you'll be able to find them later
- 5% coverage is common.
- Policies differ on whether it's an additional 5% of A above A payout, or an available 5% OF the amount available for A.
- Can use private contractor, or consolidated FEMA program, at your choice
- Make sure private firm can comply with County requirements for removal & disposal of toxic substances
- Additional 5% for contents debris is often overlooked
- Does it cover or exclude the cost of removing dead Trees/Shrubs/Plants?

Debris Removal – Examples

SECTION I - ADDITIONAL COVERAGES

The following Additional Coverages are subject to all the terms, provisions, exclusions, and conditions of this policy.

- Debris Removal. We will pay the reasonable expenses you incur in the removal of debris of covered property damaged by a loss insured. This expense is included in the limit applying to the damaged property. The following coverages and limits also apply:
 - a. When the amount payable for the property damage plus the debris removal exceeds the limit for damaged property, an additional 5% of that limit is available for debris removal expense. This additional amount of insurance does not apply to SECTION I ADDITIONAL COVERAGES, Trees, Shrubs, and Landscaping.

4. Debris Removal.

We will reimburse you for the reasonable and necessary expenses you incur to remove debris caused by, or resulting from, covered loss or damage.

If the amount of loss or damage, including reimbursable debris removal expense, exceeds the applicable Coverage A, B, or C **stated limit** for the type of damaged property, we will reimburse you up to an additional 5% of the applicable **stated limit** for the excess reimbursable debris removal expense you have incurred. This is additional insurance. No deductible applies.

Debris removal does not include, and we will not reimburse, any expenses incurred by you, or anyone acting on your behalf, to:

- a. remediate any contamination; or
- remove, restore, or replace any contaminated land, water, air, buildings, structures, or personal property, either on or off the residence premises.

This Extension of Coverage does not apply to the removal of any tree, shrub, plant, or lawn, unless the tree, shrub, plant, or lawn first damaged covered Coverage A or B property. Then the removal of the tree, shrub, plant, or lawn will be included in this Debris Removal Extension of Coverage.



Covers specified landscaping damaged or destroyed

Trees, Plants, & Shrubs



Usually only covers specific perils – i.e., fire



Generally adds an additional 5% of coverage



Includes debris removal for trees



Cross reference with Debris coverage

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Trees, Shrubs & Plants– Examples

5. Trees, Shrubs, Plants, and Lawns.

We will cover trees, shrubs, plants, and lawns solely owned by you and located on the **residence premises** for accidental, direct, physical loss or damage resulting from the following perils:

a. fire or lightning;

The limit for this Extension of Coverage, including any necessary debris removal of any trees, shrubs, plants, or lawns, for any one loss event will not exceed 5% of the Coverage A **stated limit**. No more than \$750 will be paid for any one tree, shrub, or plant, including necessary debris removal. This coverage is additional insurance.

Except as provided therein, debris removal for trees, shrubs, plants, and lawns is not covered in Section I - Extensions of Coverage, Debris Removal.

- Trees, Shrubs, and Landscaping. We will pay for accidental direct physical loss to outdoor:
 - a. trees, shrubs, live or artificial plants, and lawns;
 - b. artificial grass; and
 - hardscape property used for aesthetic purposes not permanently affixed to realty;

on the *residence premises*, caused by the following perils: Fire or lightning, Explosion, Riot or civil commotion, Aircraft, Vehicles (not owned or operated by a resident of the *residence premises*), Vandalism or malicious mischief, or Theft.

The limit for this coverage, including the removal of debris, will not exceed 5% of the amount shown in the *Declarations* for COVERAGE A – DWELLING. We will not pay more than \$750 for any one outdoor tree, shrub, plant, or hardscape item, including debris removal expense. This coverage may increase the limit otherwise applicable. We will not pay for any loss to property grown for *business* purposes.

UNDERSTANDING THE LINGO & POLICY TERMS

Loss Settlement Provisions

- Determines how your loss is PAID
- Major points are:
 - Actual Cash Value
 - Replacement Cost
- Loss Settlement Provisions are OFTEN modified by Endorsements, so always check!
- CA law allows reimbursement for reasonable amounts actually and necessarily spent for covered repairs, up to the policy limits

How your insurer will value your Dwelling and Personal Property losses:

- ACTUAL CASH VALUE (or "ACV") Cost to replace damage, less reasonable depreciation for items that "wear out"
- REPLACEMENT COST (or "RC") what it will cost for you to replace it now

Example – Actual Cash Value (ACV)

C. Loss Settlement

Covered property losses are settled as follows:

- **1.** Property of the following types:
 - **a.** Personal property;
 - Awnings, carpeting, household appliances, outdoor antennas and outdoor equipment, whether or not attached to buildings; and
 - **c.** Structures that are not buildings; and
 - **d.** Grave markers, including mausoleums;

at "actual cash value" at the time of loss but not more than the amount required to repair or replace. If you see this, LOOK for an endorsement that adds replacement cost back in!

Certain policies are only ACV, especially manufactured home policies

Same ACV policy + Endorsement

COVERAGE		DESCRIPTION	PREMIUM		
BASIC CC	VERAGE				
НО3	01/00	Special Form	1,007.00		
12567A	02/07	Replacement Cost	66.00		
12559	02/07	Per Prop Repl			
HO216	01/00	Prem Alarm Prot	27.00CR		

PERSONAL PROPERTY REPLACEMENT COST ENDORSEMENT

- I. It is agreed that provisions of this policy applicable to Coverage C -- Unscheduled Personal Property are amended to substitute the term "replacement cost" for the term "actual cash value wherever it appears, subject to the following exclusions, conditions and definition:
- II. It is further agreed that Additional Conditions -- Replacement Cost -- Coverages A and B of the policy to which this endorsement is attached, insofar as it relates to the exclusion of outdoor radio and television aerials, carpeting, awnings, domestic appliances and outdoor equipment is hereby amended, and that loss from a covered peril to those items shall be adjusted on a "replacement cost" basis rather than on an "actual cash value" basis, subject to the following exclusions, conditions and definition.

ACV with RC paid when repairs completed Most common

5. How We Settle Covered Loss.

Covered accidental direct physical loss or damage will be settled as follows.

- a. Coverage A (**Dwelling**) and Coverage B (**Separate Structures**). We will only settle covered loss or damage on the basis of use as a private residence.
 - (1) Settlement for covered loss or damage to a specific component part(s) of the dwelling or separate structures, except for roof materials and fences, will be settled at reasonable and necessary replacement cost, without deduction for depreciation, for the lesser of the costs to repair or to replace the specific damaged component part(s), but for no more than the lesser of the following:
 - the applicable stated limit or other limit of insurance in this policy that applies to the damaged or destroyed dwelling or separate structure(s);
 - ii. the reasonable repair or replacement cost of that specific **component part(s)** damaged for equivalent construction with materials of like

- kind and quality on the **residence premises**, determined as of the time of loss or damage;
- iii. the reasonable and necessary amount actually spent to repair or replace the specifically damaged component part(s) of the dwelling or separate structure(s); or
- iv. the loss to the interest of the **insured** in the property.

When the cost to repair or replace damaged property is more than \$2,500, we will pay no more than the actual cash value of the damaged specific component part(s) of property until actual repair or replacement is completed. If the damage to the dwelling should be a total loss, then the actual cash value payment will be no more than the lesser of the stated limit or the fair market value of the dwelling until actual repair or replacement of the dwelling is completed.

If the **dwelling** or a **separate structure** is rebuilt or replaced at a different location, the costs described in subsection ii. above are limited to the costs which would have been incurred if the **dwelling** or **separate structure** had been rebuilt or replaced at its location on the **residence premises**.

Full Replacement Cost (RC)

COVERAGE A – DWELLING

Items 1. and 2. are replaced by the following:

1. A1 – Replacement Cost Loss Settlement – Similar Construction

We will pay up to the applicable limit of liability shown in the **Declarations**, the reasonable and necessary cost to repair or replace with similar construction and for the same use on the premises shown in the **Declarations**, the damaged part of the property covered under **SEC-TION I – COVERAGES**, **COVERAGE A – DWELLING**.

EXTENDED REPLACEMENT COST & CODE UPGRADE



When listed, become part of your policy



VERY important to have and read



Modify and/or clarify provisions

Policy Endorsements



Can add or remove coverages



Can limit or expand coverages



Sometimes conflict with provisions



Ask for clarification if it doesn't make sense

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Coverage Extensions You may (or may not) have

Loss Settlement Provision (See Policy)
A1 Replacement Cost - Similar Construction

A1 Replacement Cost - Similar Construction B1 Limited Replacement Cost - Coverage B

Forms, Options, & Endorsements
Homeowners Policy
Homeowners Policy Endorsement
Amendatory Endorsement
Jewelry and Furs \$1,500 Each
Article/\$2,500 Aggregate
Firearms \$2,500 Each Article/
\$5,000 Aggregate
Increase Dwlg Up to \$93,900
Ordinance/Law 25%/\$ 117,375

FP-7955.CA FE-3422 FE-3247 Option JF Option FA

Option ID Option OL

SECTION I				VEHIOL PHIOLE	MITS OF LIA	NOILIT I	SECTION II		
A. DWELLI	NG	B. OTHER C STRUCTURES		PERSONAL PROPERTY	D. LOSS OF USE actual losses sustained				EDICAL PAY ACH PERSON
210,60	00	21,060		147,420	IN 12 MO:	s.	300,000		1,000
COVERAGE BASIC COVERAGE		DESCRIPTION		PREMIUM CO		GES	DESCRIPTION	\neg	PREMIUM
		DESCRIPTION		PREMIUM	COVERAGES		DESCRIPTION		PREMIUM
HO3 01/ HO90 05/ 12559 02/ HO216 01/ 438BFUN 05/ IN2004 03/ IN2499 10/ IN0100 01/ IN2709 12/ IN2722 02/	02 07 00 42 04 08 10	Special Form Calif Work Comp Per Prop Repl Prem Alarm Prot Lenders Loss Pay Consumer Info Important Notice Important Notice Important Notice Important Notice		1,097.00 22.00CR	12747 HO48 12567P 11796 10940 IN2264 IN0000 HO300CA IN2710	12/01 01/00 02/07 07/11 07/89 03/06 04/09 10/14 01/16	Fungi/Bacteria Oth Str Incr Lim Replacement Cost CA Res Prop Dis CA Ins Guarantee Merit Rating Privacy Stmt Spec Provisions Thrd Prty Dsgnee		58.00 22.00

YES

Policy Forms and Endorsements: The following forms and endorsements are applicable to your policy

LibertyGuard® Deluxe Homeowner Policy (HO 00 03 04 91)

Backup of Sewer and Sump Pump Overflow Coverage (FMHO 2062 R1)

Loss Assessment Coverage (FMHO 2516 1113)

Credit Card, Fund Transfer Card, Forgery (HO 04 53 04 91)

Amendmt Pol Definitions (FMHO-2934 7/04)

Amendatory Mold End (FMHO 3370 1112)

No SecII/Limit I-Daycare (HO 04 96 04 91)

Workers Compensation Coverage (HO 24 90 01 93)

CA Res Prop Disclosure (FMHO 4152 1112)

Amendatory Endorsement (HO 04 01 06 93)

Education Coverage Endorsement (FMHO-2357)

Home Protector Plus (FMHO 2147 R3)

Green Upgrade and Recycling Coverage (FMHO 3353 1113)

Additional Residence Rented To Others (HO 24 70 04 91)

Protective Devices (HO 04 16 04 91)

Amendatory Endorsement (FMHO-2510 5/03)

Seepage Exclusion End (FMHO 3391 1112)

Special Provisions - CA (FMHO 3430 1113)

CA Prop Bill of Rights (FMHO 2942 0711)

Inflation Protection (FMHO-2936 9/04)

Lead Poisoning Exclusion (FMHO-2145 R1)

NO IDEA?!

MAYBE

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Extended Replacement Cost Coverage

Many policies include a provision that increases your dwelling limits by 25%, 50%, or 100% if the Cov A limits are too low to repair or replace your damaged or destroyed home.

- Have different names look for:
 - OPT ID Increased Dwelling (State Farm)
 - Building Structure Reimbursement Extended Limits (BSREL - Allstate)
 - ERC Extended Replacement Cost (Farmers)

Extended Replacement Coverage (ERC)

- Provides additional funds to replace your home when your Coverage A limits are inadequate to repair/replace your dwelling
- If you have this, it will usually be included in the Loss Settlement section, or added by Endorsement
- The naming varies, look for "extended" or "replacement
- Limits vary from 10% to 200%
- Most policies apply extended benefits only to Coverage A
- Some policies apply ERC to Coverages A, B and C

ERC - Examples

2. Extended Replacement Cost - Coverage A.

We will pay you up to the Extended Replacement Cost **stated limit**, if necessary, to repair, rebuild, or replace covered loss or damage to the **dwelling**.

For this Extended Replacement Cost coverage to apply at the time of covered loss or damage to the **dwelling**, you must have complied with each of the following conditions, as applicable:

- a. you must have notified us within 60 days of any inaccuracy or change in any information you have provided us regarding the physical characteristics of your dwelling;
- b. you must have notified us within 60 days of any inaccuracy or change in any information we have provided to you regarding the physical characteristics of your dwelling;
- you must have notified us within 60 days of the start of any physical changes that costs, or will increase the replacement cost of your dwelling by \$5,000 or more. This includes additions or remodeling;
- d. you must have selected or increased the Coverage
 A (**Dwelling**) amount to an amount at least equal to
 the estimated replacement cost of the **dwelling**, or
 any update thereto through application of an index or
 inflation factor or any other method or combination of
 methods; and
- e. you must actually repair, rebuild, or replace the loss or damage to the **dwelling**.

If you do not comply with conditions a., b., c., and d. above prior to covered loss or damage to the **dwelling** and with

condition e. above after the loss or damage, then this Extension of Coverage will not apply.

You must agree to any resulting increases in the Coverage A (**Dwelling**) limit and other **stated limits** as estimated or adjusted for changes in the reconstruction cost.

This is additional insurance. It will only apply if the Coverage A **stated limit** is insufficient to repair, rebuild, or replace covered loss or damage to that part of the **dwelling** damaged, at the same location, for the reasonable and necessary replacement cost without deduction for depreciation. If you do elect to rebuild, replace, or purchase an existing dwelling at a different location, then any Extended Replacement Cost coverage available will only be based on the costs to repair, rebuild, or replace the **dwelling** as if at the same location.

When we determine whether this Extension of Coverage will apply, we will not consider any increased costs caused by, or from enforcement of, any **building law**.

Coverage A — Dwelling Protection and Coverage B — Other Structures

Protection, we will make additional payment to reimburse you for cost in excess of actual cash value if you repair, rebuild or replace damaged, destroyed or stolen covered property within 180 days of the actual cash value payment. This additional payment includes the reasonable and necessary expense for treatment or removal and disposal of contaminants, toxins or pollutants as required to complete repair or replacement of that part of a building structure(s) damaged by a covered loss.

Building Structure Reimbursement will not exceed the smallest of the following amounts:

 the replacement cost of the part(s) of the building structure(s) for equivalent

- construction for similar use on the same **residence** premises;
- the amount actually and necessarily spent to repair or replace the damaged building structure(s) with equivalent construction for similar use on the same residence premises; or
- the limit of liability applicable to the building structure(s) as shown on the Policy Declarations for Coverage A—Dwelling Protection or Coverage B—Other Structures Protection, regardless of the number of building structures and structures other than building structures involved in the loss.

If you replace the damaged building structure(s) at an address other than shown on the Policy Declarations through construction of a new structure or purchase of an existing structure, such replacement will not increase the amount payable under Building Structure Reimbursement described above. The amount payable under Building Structures Reimbursement described above does not include the value of any land associated with the replacement structure(s).

Building Structure Reimbursement payment will be limited to the difference between any actual cash value payment made for the covered loss to **building structures** and the smallest of 1), 2) or 3) above.

ERC - Examples

Option ID – Increased Dwelling Limit. We will settle losses to damaged building structures covered under COVERAGE A – DWELLING according to the Loss Settlement Provision shown in the Declarations.

- If the reasonable and necessary cost to repair or replace the damaged dwelling exceeds the limit of liability shown in the Declarations for Coverage A – Dwelling, we will pay the additional amounts not to exceed the Option ID limit shown in the Declarations.
- If the reasonable and necessary cost to repair or replace damaged building structures covered under COVERAGE A – DWELLING, Other Structures exceeds the limit of liability shown in the Declarations for Other Structures, we will pay the additional amounts not to exceed 10% of the Option ID limit shown in the Declarations.

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Ordinance or Law (Code Upgrade) Coverage

- HO policies in CA are required to include at least 10% additional coverage for CODE UPGRADES
- You can purchase more (20%-50% or more) more important for an older home that has not been updated
- Pays for upgrades to your home that you are required to add, based upon a building ordinance or law, to bring THE HOME YOU LOST up to current codes
- Check endorsements, as policy often has an exclusion, but then "adds back" coverage in an endorsement.

Code Upgrades / Ordinance or Law

- 3. We will not pay for, under any part of this policy, any loss that is caused by one or more of the items below, regardless of whether the event occurs abruptly or gradually, involves isolated or widespread damage, occurs on or off the residence premises, arises from natural or external forces, or occurs as a result of any combination of these:
 - Ordinance or Law, meaning enforcement of any ordinance or law regulating the construction, repair, or demolition of a building structure or other structure.

We will not pay for increased costs resulting from enforcement of any ordinance or law regulating the construction, repair, or demolition of a building structure or other structure, except as provided under OPTIONAL POLICY PROVISIONS, Option OL – Building Ordinance or Law.

Exclusion

Option OL - Building Ordinance or Law.

- Coverage Provided. The total limit of insurance provided by this option will not exceed an amount equal to the Option OL percentage shown in the Declarations of the Coverage A limit shown in the Declarations at the time of the loss, as adjusted by the Inflation Coverage provisions of this policy. This is an additional amount of insurance and applies to building structures on the residence premises.
- Damaged Portions of Building Structure. When a building structure covered under COVERAGE A DWELLING is damaged by a loss insured, we will pay for the increased cost to repair or rebuild the physically damaged portion of the building structure caused by the enforcement of a building, zoning, or land use ordinance or law if the enforcement is directly caused by the same loss insured and the requirement is in effect at the time the loss insured occurs.
- Undamaged Portions of Damaged Building Structure. When a building structure covered under COVERAGE A – DWELLING is damaged by a loss insured, we will also pay for:
 - a. the cost to demolish and clear the site of the undamaged portions of the building structure caused by the enforcement of a building, zoning, or land use ordinance or law if the enforcement is directly caused by the same loss insured and the requirement is in effect at the time the loss insured occurs; and

Endorsement

Sample Endorsement – Code

ADDITIONAL PROPERTY COVERAGES

Item 7. Building Ordinance or Law Coverage is deleted and replaced by the following:

7. Building Ordinance or Law Coverage. Damage to building or personal property we cover caused by a Building or Personal Property Loss We Cover will be settled on the basis of any ordinance or law that regulates the construction, repair or demolition of this property.

This coverage does not apply:

- a. to loss caused by the peril of earthquake;
- **b.** to loss to any undamaged portion of the building or personal property we cover;
- c. unless you choose to repair or rebuild your home at its present location.

We do not cover:

- a. the loss in value to any covered building or other structure due to the requirements of any ordinance or law; or
- b. the costs to comply with any ordinance which requires any *insured* or other to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of, *pollutants*.

This is not an additional amount of insurance.

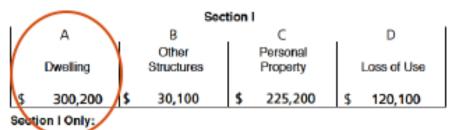
SPECIAL LIMIT OF LIABILITY

In the event of a covered loss resulting from an Insurance Services Offices[®] declared catastrophe for the state in which the *residence premises* is located, the limit available for Building Ordinance or Law Coverage shall be increased by 100%.

DETERMINING AVAILABLE BENEFITS

Base limits + endorsements + policy wording = your max available benefits

Coverages and Limits of Insurance: Insurance is provided for the following coverages only when a limit is shown. The limit of liability for this structure (Coverage A - Dwelling) is based on an estimate of the cost to rebuild your home, including an approximate cost for labor and materials in your area, and specific Information that you have provided about your home.



361	CHOILII						
E	F Medical Payments to Others						
Personal Liability (Personal Injury & Property Damage)							
Each Occurrence \$ 1,000,000	Each Person \$ 1.000	Each Accident \$ 25.000					

Section II

Section II: Additional Residence Premises if any located :(Number, Street, City, State)

P00C00

1st Mortgage Loan No.

* 0057254674

2nd Mortgage Loan No.

This policy does not provide Earthquake Insurance.

This policy does not provide Flood Insurance.

Premiums

Basic Policy Premium

Forms and Endorsements made part of this policy at time of issue.

Homeowners Policy - Special form - \$1000 Deductible (HO-3).

Name Change Endorsement (60 1000 12 13)

Lender's Loss Payable Endorsement (438 REUNS).

Limited Home Replacement Cost Endorsement - 150% Of Cov A (HO-28).

Replacement Value Endorsement Personal Property (HO-29).

\$1000 Deductible (HO-60).

Workers' Compensation & Employers' Liability - CA (HO-90).

Private Residence Employees - Class 0910.

Building Code Upgrade Limit - \$75.050.00

Dwelling Coverage

These are the "big ticket" items in your policy

Do the math to know your limits!

- Coverage A limits for main dwelling
- Other Structures CA allows you to use \$ towards your main home
- Extended Replacement?(commonly 25%, 50% or 100%)
- Debris Removal sometimes 5%
 PER coverage
- Code Upgrade Coverage (Ordinance & Law)
- Trees, Shrubs and Plants usually 5%

Do the math! – Example

Coverage A - \$500,000

Extended Replacement Coverage = 25%

Coverage A is $$500,000 \times 25 \% = $125,000$

Code Upgrade Coverage = 20%

Coverage A is $$500,000 \times 20\% = $100,000$

Debris removal - 5% of Coverage A*

Coverage A is $$500,000 \times 5\% = $25,000$

Trees, Shrubs & Plants - 5% of Coverage A

Coverage A is $$500,000 \times 5\% = $25,000$

TOTAL DWELLING Coverage available = \$775,000

*To trigger the additional 5%, the base limit must be exhausted NOTE: Debris may (or may not) apply separately to each coverage – A, B, C

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Sample Spreadsheet Tracking Limits & Payments

				A			B Other		C Personal		D Loss of Use		E - Additional Coverages							
	Coverage		Dwelling			Ordinance							Debris		Trees, Shrubs			Total		
			⊢	Structure		ERC (OPT ID)		Structures		Property		(ALE)		or Law		Removal*		& Plants		
				100%							H		H							
Coverage (I	ge (Declarations Page)		\$	226,500.00	\$	113,250.00	\$	22,650.00	\$	170,100.00	\$	90,800.00	\$		\$	11,325.00	\$	11,325.00	\$	645,950.00
REPLACEMENT COSTS Estimates			\$	226,500.00	\$	235,547.89	\$	87,885.29	\$	210,569.23	\$	45,987.33	\$	188,562.04	\$	31,780.65	\$	19,719.94	\$	1,046,552.37
Limit of Coverage			\$	226,500.00	\$	113,250.00	\$	22,650.00	\$	170,100.00	\$	45,987.33	\$		\$	11,325.00	\$	11,325.00	\$	601,137.33
Payments Received																				
Date	Check#	Purpose																		
11/10/18	668	ALE ADVANCE									\$	8,000.00							\$	8,000.00
11/30/18	234	EVAC EXPENSES									\$	1,158.98							\$	1,158.98
3/19/19	123	INS DWELLING EST	\$	207,201.34			\$	11,325.00									\$	11,325.00	\$	229,851.34
3/30/19	234	75% CONTENTS							\$	127,575.00									\$	127,575.00
7/14/20	589	ADDL DWELLING	\$	19,298.66	\$	26,683.74	\$	11,325.00											\$	57,307.40
7/15/20	587	FINAL CONTENTS							\$	42,525.00									\$	42,525.00
7/15/20	987	ONE YEAR ALE/FMV									\$	24,000.00							\$	24,000.00
12/30/20	878	FINAL ALE									\$	12,828.35							\$	12,828.35
Total Payments		\$	226,500.00	\$	26,683.74	\$	22,650.00	\$	170,100.00	\$	45,987.33	\$		\$	-	\$	11,325.00	\$	503,246.07	
Balance		\$		\$	86,566.26	\$		\$		\$		\$	-	\$	11,325.00	\$		\$	97,891.26	

<u>Sample Insurance Accounting spreadsheet - https://www.uphelp.org/pubs/insurance-accounting-spreadsheet</u>

The Flow of Insurance Funds

Advances - Usually applied to Personal Property or ALE

ACV payments when values are set

Your mortgage company will be named on Cov A payments

RC payments upon proof of expenditures, replacement, repairs completed

The flow of insurance funds

- CA law requires your insurer to advance 30% of your dwelling limits to replace your contents*
- If you want a full policy limits, you'll likely have to complete an itemized inventory.
- Mortgage company list on all Cov A payments
- Insurer pays ACV when values are "set".
- Insurer pays RC upon proof of expenditures, replacement, repairs completed.
- Negotiated cash-outs (possibly...)

^{*} Total losses only, up to \$250,000

Things to Consider

- Opening a separate bank account
- Keep track insurance funds collected and paid out
- What "bucket" of coverage does each check come out of?
- Combining coverages to rebuild
- Examples of Insurance Accounting
 Spreadsheet and ALE Drawdown
 Spreadsheet at: www.uphelp.org/samples

Deep breath



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First steps recap:

- Keep paperwork organized and a daily journal
- Understand options related to debris removal
- Use ALE wisely so it will last
- Mortgage forbearance and related financial decisions
- Avoid scams, check references before you hire
- Charitable aid and loans can fill insurance gaps

www.uphelp.org/samples

Sample Letters: Communicating with Your Insurance Provider

- > Sample Letter Requesting Complete Copy of Homeowners Policy
- > Sample Letter for Requesting Copies of Claim-Related Documents
- > Sample Letter Requesting Information About Insurance Benefits for Temporary Living Expenses ("ALE" or "Loss of Use")
- > Sample Letter Requesting Extension of Additional Living Expense/Loss of Use Deadlines
- > Sample Letter Asking for a Waiver of the Contents Itemization Requirement
- > Sample Letter Asking for a Personal Property Claim Settlement
- > Sample Letter Requesting Claim Payment History
- Sample Letter Protecting Your Legal Rights
- > Sample Policy Information Request Form
- > Sample Letter Requesting Information About Claim Denial
- > Sample Letter Requesting Mortgage Company Release Insurance Proceeds
- > Sample Letter Requesting Extension of Policy Benefits for Building Code Upgrade
- > Sample Letter Requesting Extension of Deadlines to Collect Full Policy Benefits

Samples of Common Claim Documents

Samples of Damage Reports, Loss and Repair Estimates

Sample Letter for Requesting Copies of Claim-Related Documents

- Use this letter to request copies of documents related to your insurance claim such as inspection reports, estimates, measurements, notes, and damage assessments.
- Use this letter to request a complete copy of your claim file from your insurance company.

NOTE: This letter is a sample that must be customized to fit the facts of your individual situation and claim. All bracketed and underlined portions must be completed or revised before sending.

-		٠

(Name of adjuster or highest-ranking ins. co. employee you can identify) (Name of Insurance Co.) (Address)

Re: Claim Number	
Date of Loss:	
Name of Insured:	
Address of Insured Property:	

Dear [INSURANCE COMPANY],

As part of your investigation of our claim, your adjuster and people associated with or hired by your company may have inspected our property, taken notes and written or obtained reports and estimates on the damage. We need to see those reports and estimates so we can be informed and continue cooperating with you on our claim. Thank you in advance for your return cooperation.

Please provide complete copies of our claim file and/or all claim-related documents. For purposes of this request, "claim-related documents" means all documents that relate to the evaluation of damages,

Survivor to Survivor...

Register @ www.uphelp.org to stay informed on Roadmap to Recovery webinars and events

- You are not alone...No one else understands your challenges and emotions like another survivor
- Insights, best practices, honesty
- Survivors only





Requesting help/filing a complaint



800-927-4357 www.insurance.ca.gov





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UPcoming...

Replacing Your Wildfire Destroyed Home: Options and Insurance Considerations

Wednesday, February 5, 2025

5:00 pm PST

Virtual, on Zoom

Register here: <u>uphelp.org/Feb5</u>

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